



216 4<sup>th</sup> Street N, Stillwater, MN 55082  
651-430-8800  
www.stillwatermn.gov

**COMPANY APPLICATION  
FOR TRANSIENT MERCHANT, PEDDLER,  
CANVASSER OR SOLICITOR REGISTRATION**

Companies distributing door-to-door flyers within the City of Stillwater must complete this application. *Exception: Companies distributing flyers but not knocking on doors and talking to residents should fill out the Notice to Distribute Door-to-door Flyers form and return it to City Hall along with a copy of what they are distributing.*

Attach the following to this application:

- ☐ A completed Personal History Form for each individual/representative (including business contact person or owner) operating in the City.
- ☐ Copy of State Issued Driver's License or State Issued Identification Card for each Personal History Form (No other form of identification is accepted).
- ☐ \$15 Fee for each Personal History Form.

**Please complete the following information.** Any falsification of answers to the following questions will result in denial of the application.

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
Address City State Zip

MN Tax ID Number: \_\_\_\_\_ or Federal Tax ID Number: \_\_\_\_\_

Business Contact Full Name: \_\_\_\_\_  
First Middle Last

Address (if different than above): \_\_\_\_\_  
Address City State Zip

Telephone Number: (\_\_\_\_) \_\_\_\_\_ Cell Number: (\_\_\_\_) \_\_\_\_\_

Approximate dates applicant intends to do business in Stillwater:

From \_\_\_\_\_ to \_\_\_\_\_  
Month /Day/Year Month/Day/Year

Number of Representatives of this company that will be in Stillwater: \_\_\_\_\_

Description and license number of vehicles:

Make	Model	Year	Color	License Plate #	State Registered

A brief statement of the nature of the advertising done/proposed to be done to attract customers:

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Brief description of nature of business, goods to be sold, and method of operation:

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Where are goods currently stored? \_\_\_\_\_

Where are goods manufactured or produced? \_\_\_\_\_

Proposed method of delivery of goods: \_\_\_\_\_

Statement of nature, character and quality of goods, merchandise or services to be sold or offered for sale by applicant, invoice value and quality of such goods, whether the same are proposed to be sold from stock in possession or by sample, direct sale, or by taking orders:

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Please list all other Minnesota cities in which this business has solicited in the past three years.

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Has person managing business been convicted of any crime, misdemeanor or violation of any municipal ordinance involving activities licensed under this chapter? \_\_\_\_Yes \_\_\_\_No

If yes, nature of the offence and penalty: \_\_\_\_\_

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*I certify that all statements by me on this form are true and complete. I hereby authorize the City of Stillwater to use this information to determine eligibility for a Transient Merchant / Peddler / Canvasser / Solicitor License in the City of Stillwater. I understand the license is not valid until approved by the City. License cards will be issued to the applicant for soliciting in the City and the license card must be picked up at Stillwater City Hall before soliciting begins.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name (Please print)

\_\_\_\_\_  
Company Name

***Office Use Only***

☐ Application Date Stamped Received

☐ Number of Personal History Forms Attached (with Copy of State ID's): \_\_\_\_\_

☐ Date Application/Personal History sent to Police Department: \_\_\_\_\_

Any complaints on the Company within the past 3 years? \_\_\_\_Yes \_\_\_\_No

☐ Approved ☐ Not Approved, reason: \_\_\_\_\_

Signed by Police Chief \_\_\_\_\_ Date \_\_\_\_\_