



OBSTRUCTION PERMIT

City Council adopted ordinance 890, an ordinance pertaining to right-of-way management. Go to the code of Ordinances website at: https://library.municode.com/mn/stillwater/codes/code_of_ordinances. Under the provisions of the ordinance, the City requires that all work underground or overhead in the right-of-way have a permit from the City. Prior to any work being performed, a one time **Registration Application** must be completed with all the appropriate licensing, certificates and bonding. When registration information changes, quick updates can be done using the **Update Registration Form**. Thereafter in the initial registration, any work in the right-of-way will require a completed **Right-of-Way Permit**. Once all forms are completed, the City will review the permit application and determine whether a permit is appropriate. Below is a list of Right-of-Way permit fees. For a complete listing of all excavator responsibilities, please review Minnesota State Statute 216D.

An **Obstruction Permit** is used when a contractor or a permittee/resident plans to occupy a portion of the roadway or sidewalk for a period of time. Permittees that wish to locate construction equipment, dumpsters or any other obstruction that hinder the use of the roadway or right-of-way are required to get an obstruction permit. Obstruction Permit fees are \$50 per week.

A **Hauler's License** is also required in the City of Stillwater to establish regulations and procedures for the collection and disposal of commercial, MSW, waste materials, recyclable material, yard waste, and other non-toxic wastes. See Ordinance #1106, Chapter 30, Subd 4. Application fees are \$300 Commercial property, \$300 Residential (includes recycling and roll-off) and \$50 for roll-off only (special pick up).

For more information contact 651-430-8830. Send completed form/applications along with any required drawing to ;

City of Stillwater
Attn: Eng Dept.
216 4th St. N
Stillwater, MN 55082

Or email to: jjurek@ci.stillwater.mn.us



Fee Type	Fee
Obstruction Permit	\$50.00/week
Right-of-Way	
Hole:	\$200.00 per hole
Trench:	\$200.00 plus \$0.50 per lineal foot of trenching
Boring:	\$200.00 plus \$0.50 per lineal foot of boring
Permit Extension:	\$25.00 plus \$25.00 per week of extension
Penalty:	2 times the amount of standard permit fee
Degradation:	To be calculated by city (see below for estimates)
<i>Degradation fees - homeowners are exempt on repairs to existing sewer and water services in the right-of-way.</i>	
Degradation Fee Estimates For Bituminous Streets:	
New Street - 0 to 5 years	\$4.00 per square foot
Exisitng Street	\$2.00 per square foot
Street to be constructed in the next 5 years	\$1.00 per square foot
Degradation Fee Estimates For Bituminous Pathway:	
New Pathway - 0 to 5 years	\$1.50 X Path Width X Length Of Disturbance
Exisitng Pathway	\$1.00 X Path Width X Length Of Disturbance
Pathway to be constructed in the next 5 years	\$0.50 X Path Width X Length Of Disturbance

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**CITY OF STILLWATER
ENGINEERING DEPARTMENT**
216 North 4th Street • Stillwater, MN 55082
Phone: (651) 430-8830

PERMIT NO. _____
(City will provide)
PERMIT FEE \$50.00 / Week

The following applicant is permitted to temporarily occupy a portion of the roadway. The applicant agrees that the specified portion of the roadway will be used for:

Location: City Street _____ at _____
(House or Building #)

Resident / Company Name: _____

Resident / Company Address: _____

Phone: _____ Email: _____

Contact Person: _____

Obstruction Type: ☐ Dumpster (Hauler's License required with the city)
Company Name: _____ City License No. _____
☐ Storage Container
☐ Street / Trail / Sidewalk Excavation (Traffic Control Plan Required)
☐ Construction Equipment
☐ Other _____

Permit Dates Requested _____
From _____ To _____

CITY OF STILLWATER • OFFICE USE ONLY

SPECIAL CONDITIONS: _____

Authorized By: _____
City of Stillwater Engineering Department * Permit valid for 1 week after issue date.

Date Issued: _____ Permit Expires: _____

POST ON SITE