



City of Stillwater Park Donation Form

Name: _____

Address: _____ City _____ State _____ Zip _____

Preferred contact #: _____ Email: _____

Type of Donation: Tree Bench General

Park Location Selection (trees and benches only): _____

- | | | |
|-----------------------|------------------------|---------------------------------|
| Anez Ridge Park | McKusick Lake Trail | Staples Park |
| Benson Park | McKusick Park | Sunrise Park |
| Bergmann Park | Meadowlark Park | Triangle Park |
| Brown's Creek Reserve | Millbrook | Henry Farmer Sunken Garden |
| Creekside Park | Nightengale Open Space | |
| Croixwood Open Space | Northland Park | |
| Heritage Square Park | Prairie Park | |
| Legends Park | Public Works Park | |
| Liberty Square Park | Ramsey-Grove Park | *as of 9/15/22 we are no longer |
| Lily Lake Park | Schulenberg Park | placing benches in Lowell or |
| Long Lake Nature Area | Settler's Park | Pioneer Park |

Plaque Inscription (benches only): Plaque size is a 6" round circle. Text is limited 10-12 words.

_____ Costs:

1. Tree: \$350.00 (includes cost of tree and installation)
2. Bench: \$1,800.00 (includes purchase, installation, and concrete slab)
3. General Donation: If you'd like to make a general monetary donation, simply mail us a check in the desired amount. Please indicate amount here; \$_____

Please read the attached City of Stillwater's Park Donation Program information. Your signature below indicates agreement with the donation program guidelines. Ordering and installment of a tree or bench may take 6-8 weeks.

Donor Signature _____ Date _____

Payment can be made via a check made out to the 'City of Stillwater', or you can call 651-275-4100 to make credit card payment over the phone (credit card fees apply). Please have this form completed and returned to us at time of payment.

If you pay by check, mail form and check to:
City of Stillwater, Attn: Parks Dept.
216 4th St. N
Stillwater, MN 55082



City of Stillwater Park Donation Program

Thank you for considering the donation of a bench or tree, or general donation to the City of Stillwater Parks. Below is some information on how benches and trees are added into our community.

BENCHES

Bench locations are chosen with donor preference and park needs taken into account (*as of 9/15/22 we are no longer placing benches in Lowell or Pioneer Park). Park staff will meet with you to determine location. The City will make every reasonable effort to maintain benches; however we will not be responsible for acts of nature, damage, or vandalism to the memorial benches. At the City's sole discretion, we may repair or replace benches but shall not be required to do so. If damage goes beyond simple repairs, the City reserves the right to remove the bench.

Please note that the Park Donation Form and payment must be received and on file with the City before the bench is ordered.

TREES

Donating a tree is a wonderful way to beautify our community while also fulfilling your organization's service project or honoring an event or individual. Donors, with guidance from city staff, select the park and type of tree best suited for the donation. In order to preserve the park landscape, no plaques, markers, or signage are installed with trees. The City welcomes donors to help water the tree during its first growing season, if feasible.

Your choices for type of tree must be from the following lists;

Deciduous Tree Choices

- Elm : Accolade, St. Croix, Jefferson, Princeton, or Prairie Expedition
- American Linden
- Oak : Bur, Northern Red, or Bicolor
- Lilac : Japanese Tree Lilac
- Flowering Crabapple
- Ironwood

Trees will be 2" caliper stock. Oaks will be #25 container stock in the absence of 2" caliper stock.

Coniferous Tree Choices

- Black Hills Spruce
- Norway Spruce
- White (concolor) Fir

Coniferous trees will be an average height of 6'.

If you have any questions about trees please contact our City Forester, at(651) 430-8836.

You will receive a certificate commemorating the tree donation. Please note that the Park Donation Form and payment must be received and on file with the City before the tree is ordered.

GENERAL DONATION

Your generous donation will help us preserve, maintain, and enhance Stillwater's parks. The multitude of recreational opportunities our park system provides is crucial to the health and overall happiness of our unique community. We thank you for contributing!

CONTACT US

Don't hesitate to contact the Parks Department if you have any questions about the donation program. You can reach us at pubwrks@ci.stillwater.mn.us or (651) 275-4100.