



REQUIREMENTS FOR ROOFING AND SIDING PERMITS

- Permits must be posted and VISIBLE from the street and ACCESSIBLE to the Building Inspector.
- Adequate photos must be provided of all required ice/water shield on all roof planes and house wrap, including window/door flashing.
- The first photo must be of the front of the house with the address clearly visible.
- The job address and contractor name must be written on the photos.
- DO NOT CALL TO SCHEDULE FINAL INSPECTIONS.
- Email Ice/Water and house wrap photos to: BI@ci.stillwater.mn.us
(BI = Building Inspections)
- The subject line must list **BOTH** the **ADDRESS** and **PERMIT** number.
- Do not leave photos at job site.
- A final inspection time will be scheduled within 10 to 14 working days of receipt of photos.
- Winter Months: final inspections will resume once snow has melted off of the roofs.

CONTRACTOR SIGNS

- Shall not be placed on City easement.
- Must be placed on residence side of utility boxes or approximately fifteen feet from the back of the curb.
 - Only one sign per contractor.
 - Signs must be removed at the completion of the job.