

Requirements for Pool Permit Submissions

Please include the following:

1. Survey or Site Plan showing the general layout of the lot, distances of the pool and pool equipment from the lot lines and house.
2. All Dimensions, including length, width, depth of pool, the size and type of pool deck and the liquid capacity of the pools. Plans must be drawn to scale of not smaller than one-fourth of an inch to one foot.
3. If constructing retaining walls, size and location must be shown on the site plan. Retaining walls over 4 feet, require engineered detailed plans.
4. Plans and manufacturer specification for pool and all pool equipment including the pool heater must be submitted.
5. Manufacturer specifications of the pools infiltration and chlorination equipment.
6. A City Contractor License is required for all pool contractors. Please fill out the application and attach a certificate of liability insurance with the City as the certificate holder and proof of worker's compensation.
7. If moving more than 50 cubic yards of earth, a grading permit is required from engineering.
8. Fences are required for all pools.